Notification Triggers and Email Contents: Compliance Management

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Overview

This document lists the available VelocityEHS notification triggers for **Compliance Management**, along with the email content generated for each trigger. Administrators can use this document during notification setup to understand what a given notification will consist of.

Words surrounded by angular brackets (<>) are tags. Tags will be replaced with record-specific content when each notification is generated.

Immediate Notifications

Permit renewed

Sent when a permit gets renewed.

> **Subject:** Permit at <Permit Location> has been renewed
>
> The following permit has been renewed.
>
> <Permit Title Link>
> Permit Number: <Permit Number>
> Start Date: <Expiration Date>
> Expiration Date: <Expiration Date>
> Permit Limit(s): <Permit Limits>
> Source: <Regulation Title Link>

On permit expiration date

Sent on the Expiration Date of a permit if status is not Inactive.

> **Subject:** Permit at <Permit Location> expires today
>
> The following permit expires today.
>
> <Permit Title Link>
> Permit Number: <Permit Number>
> Source: <Regulation Title Link>

Reminder Notifications

Permit expired

Sent on permits that are not Inactive X days after the Expiration Date.

Subject: Permit at <Permit Location> expired on <Expiration Date>

The following permit at <Permit Location> has not been renewed.

<Permit Title Link>
Permit Number: <Permit Number>
Source: <Regulation Title Link>

Permit expiration date approaching

Sent on permits that are not Inactive X days before the Expiration Date.

Subject: Permit expiration reminder

The following permit at <Permit Location> will expire on <Expiration Date>.

<Permit Title Link>
Permit Number: <Permit Number>
Source: <Regulation Title Link>