# General System Management - Roles and Permissions

| | General User* | EHS Director | EHS Manager | Executive | Global Administrator | Human Resources | Legal | Operations | Supervisor | System Administrator | View Access |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **LEVEL 1** | | • | • | • | • | • | • | • | | • | • |
| **LEVEL 2** | | • | • | • | • | • | • | • | | • | • |
| **LEVEL 3** | | • | • | • | • | • | • | • | | • | • |
| **LEVEL 4** | | | • | | • | • | • | | • | • | • |
| **LEVEL 5** | | | | | | | | | • | • | • |
| **LOCATION LEVEL AVAILABILITY OF ROLES ↑** / **GENERAL SYSTEM PERMISSIONS ↓** | General User* | EHS Director | EHS Manager | Executive | Global Administrator | Human Resources | Legal | Operations | Supervisor | System Administrator | View Access |

### ADMINISTRATION PERMISSIONS

| | General User* | EHS Director | EHS Manager | Executive | Global Administrator | Human Resources | Legal | Operations | Supervisor | System Administrator | View Access |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Manage List Items | | | | | • | | | | | • | |
| Location Administration | | | | | • | | | | | • | |
| Manage User Profiles & Contracting Companies | | | | | • | | | | | • | |
| Generate Administrative Reports | | | | | • | | | | | • | |
| Publish Reports | | | | | • | | | | | • | |
| Document Management Administration | | | | | • | | | | | • | |
| Edit Dashboards | | | | | • | | | | | • | |

### OTHER PERMISSIONS

| | General User* | EHS Director | EHS Manager | Executive | Global Administrator | Human Resources | Legal | Operations | Supervisor | System Administrator | View Access |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Create & Edit Documents and Announcements | | • | • | | • | | | • | | • | |

*Every user, regardless of whether an administrator has assigned them a role.