

Change Tracking Examples

This document includes several examples of what you might see in Accelerate **Change Tracking** for locations, persons and users, and roles. This is not a complete list; it's intended to illustrate how different types of changes are recorded in the change log.

Locations

Create a physical location

Change Tracking

Search

	Date of Change	Change Type	What Changed	From	To	Changed By
▼	2026-03-16	Create	Location	—	Manchester Refinery	Brigitte Cahill (VelocityEHS)

Additional Changes

What Changed	From	To
Lineage	—	VelocityEHS > New Hampshire
Short code	—	MNHR
Physical location	—	True
Establishment type	—	Not a government entity
Address 1	—	1234 Main St.
City	—	Manchester
State	—	New Hampshire
Zip code	—	03105
Country	—	US
Status	—	Active

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Change a (physical or non-physical) location's Details

Change Tracking

Search

	Date of Change	Change Type	What Changed	From	To	Changed By
	2026-03-16	Change	Industry description	—	Oil and gas	Brigitte Cahill (VelocityEHS)
>	2026-03-16	Create	Location	—	Manchester Refinery	Brigitte Cahill (VelocityEHS)

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Change a location's status

Change Tracking

Search

	Date of Change	Change Type	What Changed	From	To	Changed By
	2026-03-16	Change	Status	Active	Inactive	Brigitte Cahill (VelocityEHS)
	2026-03-16	Change	Industry description	—	Oil and gas	Brigitte Cahill (VelocityEHS)
>	2026-03-16	Create	Location	—	Manchester Refinery	Brigitte Cahill (VelocityEHS)

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Persons and Users

Create a new user

When you add a new user, Change Tracking records three separate updates by default: create a “person” record, create basic user-related information, and add a role at the current location.

Change Tracking

Search

	Date of Change	Change Type	What Changed	From	To	Changed By
>	2026-03-03	Add	Role	—	User	Brigitte Chill (VelocityEHS)
>	2026-03-03	Create	User	—	Jerry Watson	Brigitte Chill (VelocityEHS)
>	2026-03-03	Create	Person	—	Jerry Watson	Brigitte Chill (VelocityEHS)

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When expanded, these records look like this:

Change Tracking

	Date of Change	Change Type	What Changed	From	To	Changed By
▼	2026-03-03	Add	Role	—	User	Brigitte Chill (VelocityEHS)

Additional Changes

What Changed	From	To
Location	—	VelocityEHS

▼	2026-03-03	Create	User	—	Jerry Watson	Brigitte Chill (VelocityEHS)
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Additional Changes

What Changed	From	To
First name	—	Jerry
Last name	—	Watson
Username	—	jwatson@ehs.com
Relationship to customer	—	Employee
Email	—	jwatson@ehs.com
Employee ID	—	ehs-jwatson@ehs.com
Primary location	—	VelocityEHS
Status	—	Active

▼	2026-03-03	Create	Person	—	Jerry Watson	Brigitte Chill (VelocityEHS)
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Additional Changes

What Changed	From	To
First name	—	Jerry
Last name	—	Watson
Email	—	jwatson@ehs.com
Relationship to customer	—	Employee
Employee ID	—	ehs-jwatson@ehs.com
Primary location	—	VelocityEHS

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Create a new person (non-user)

Change Tracking

Search

	Date of Change	Change Type	What Changed	From	To	Changed By
▼	2026-03-03	Create	Person	—	Anita Flank	Brigitte Cahill (VelocityEHS)

Additional Changes

What Changed	From	To
First name	—	Anita
Last name	—	Flank
Relationship to customer	—	Member of the public
Phone	—	987-654-3210
Employee ID	—	ehs-bf659a19-8d92-4c5f-9a71-2f60b5fc3510
Primary location	—	VelocityEHS

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Change a user's or person's Details

Change Tracking

Search

	Date of Change	Change Type	What Changed	From	To	Changed By
▼	2026-03-03	Change	Middle name	—	Jayne	Brigitte Chill (VelocityEHS)

Additional Changes

What Changed	From	To
Gender	—	female

>	2026-03-03	Create	Person	—	Anita Flank	Brigitte Chill (VelocityEHS)
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Convert a person to a user (e.g., “Make User”)

Change Tracking

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	Date of Change	Change Type	What Changed	From	To	Changed By
▼	2026-03-03	Add	Role	—	User	Brigitte Chill (VelocityEHS)

Additional Changes

What Changed	From	To
Location	—	VelocityEHS

▼	2026-03-03	Change	Type	Person	User	Brigitte Chill (VelocityEHS)
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Additional Changes

What Changed	From	To
First name	—	Anita
Last name	—	Flank
Username	—	aflank@ehs.com
Relationship to customer	—	Member of the public
Email	—	aflank@ehs.com
Employee ID	—	ehs-bf659a19-8d92-4c5f-9a71-2f60b5fc3510
Primary location	—	VelocityEHS
Status	—	Active

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Roles

Create a role

Change Tracking

Search

	Date of Change	Change Type	What Changed	From	To	Changed By
▼	2026-03-03	Create	Role	—	Community Trainer	Brigitte Chill (VelocityEHS)

Additional Changes

What Changed	From	To
Description	—	Facilitate Community events for VelocityEHS solutions
Status	—	Active

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Change a role's policy assignments

Change Tracking

Search

	Date of Change	Change Type	What Changed	From	To	Changed By
▼	2026-03-03	Change	Policy	—	Access Advanced Reports	Brigitte Chill (VelocityEHS)

Additional Changes

What Changed	From	To
Policy	Access Industrial Ergo	—

>	2026-03-03	Create	Role	—	Community Trainer	Brigitte Chill (VelocityEHS)
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